

## **Officer Nomination Form**

### **Junior Hereford Association of Oklahoma (JHAO)**

This year we are introducing the Officer Nomination Form. Please complete and submit this form if you wish to run for a JHAO elected office.

Officers need to be 14 years old as of January 1 to be considered for one of the following offices.

**Office descriptions:** Following are examples of duties as performed by JHAO officers.

**President:** Preside over all JHAO meetings, assist with communication to all members, and write a letter for OHA directory and to the membership before OYE. Attend Annual Oklahoma Hereford Association (OHA) State Annual meeting to give the Junior National Hereford Expo (JNHE) report, coordinate with other JHAO officers to plan the Red Dirt Rendezvous (RDR) Preview show activities, responsible for RDR/JNHE tee-shirt design.

**Vice President:** In the absence of the President, continue Presidential duties and serve as a member of all JHAO committees.

**Secretary:** Correspond with members, write agendas for meetings, keep accurate minutes of all meetings, assist the OYE and RDR Preview Show secretary, and communicate with membership.

**Treasurer:** Assist the secretary.

**Reporter:** Assist the OHA Executive Secretary with social media, and print media as it pertains to JHAO members and activities. Contribute JHAO news to "Hereford Happenings."

- *President, Vice President, Secretary, Treasurer and Reporter each are required to obtain three sponsorships for the Red Dirt Rendezvous (RDR) Preview show.*
- *All officers and directors are to help with the RDR Preview show.*

